



CLIFTON WATER DISTRICT  
BASIC FINANCIAL STATEMENTS  
AND REPORT OF  
INDEPENDENT CERTIFIED PUBLIC ACCOUNTANTS  
December 31, 2019 and 2018

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REPORT OF INDEPENDENT CERTIFIED PUBLIC ACCOUNTANTS

June 24, 2020

Board of Directors  
Clifton Water District  
Clifton, Colorado

We have audited the accompanying financial statements of the business-type activities and each major fund of Clifton Water District as of and for the years ended December 31, 2019 and 2018, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

**Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

**Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



Clifton Water District  
June 24, 2020  
Page Two

### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities and each major fund of Clifton Water District as of December 31, 2019 and 2018, and respective changes in financial position and cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

### **Other Matters**

#### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 3 through 12 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### *Other Information*

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise Clifton Water District's basic financial statements. The budgetary comparison schedule is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The budgetary comparison schedule is the responsibility of management and was derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the budgetary comparison schedule is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

*Chadwick, Steinkirchner, Davis & Co., P.C.*

# MANAGEMENT'S DISCUSSION AND ANALYSIS

This section presents an analysis of the District's financial performance and an overview of the District's financial activities for the fiscal year ending December 31, 2019. The financial statements are an integral part of this analysis and are included with this document.

## Financial Highlights

After evaluation of the District's financial statements the following highlights have been identified.

- Total Cash Reserves increased by \$599,227, which is a 4.7% increase from 2018.
- Net Position increased by \$2,295,508 from last year.
- Total Liabilities decreased by \$557,868, which is a 3.5% decrease from 2018.
- Total Operating Expense increased by \$73,489, which is a 1.4% increase from 2018.
- Total Operating Income decreased by \$355,001 from last year.
- The District's Working Capital ratio was 7.88 at the end of 2019.

## **Overview of the Financial Statements**

This report consists of four parts; Management's Discussion and Analysis, Independent Auditor's Report and Opinion, Financial Statements, and Supplementary Information. The Financial Statements include notes that explain, in detail, the information in the financial statements.

### **Financial Statements**

#### ***Statements of Net Position***

The Statements of Net Position include all District assets and liabilities and provides information pertaining to the nature of investments (assets) and obligations to creditors (liabilities). The Statements also provide the basis for determining the overall financial health of the District, including liquidity and financial flexibility.

#### ***The Statements of Revenues, Expenses and Changes in Net Position***

The Statements of Revenues, Expenses and Changes in Net Position include all revenues and expenses. This statement measures the success of the District's overall operation and can be used to determine if the District's user fees, rates and charges are adequate to recover expenses.

#### ***Statements of Cash Flows***

The Statements of Cash Flows present information concerning the District's cash receipts and cash payments during the year. The Statements of Cash Flows report the cash receipts, cash payments, and the changes in net cash from operating, investing and financing activities.

# Financial Analysis of Clifton Water District

The true picture of the financial health of the District must consider operational theory and financial control that is practiced on a daily basis by the District.

## Day-to-Day Operational Control of the District

For operational control, the District has classified all operations into two distinct categories; Operating and Non-operating. Operating Revenues and Operating Expenses are those items that are allocated to operations and are essential elements for day-to-day operation of the District. Non-operating Revenues are received and reserved for funding Non-operating Expenses that include infrastructure improvement, capacity development, and equipment purchases.

The District operates as a self-supporting enterprise, meaning that the revenue received from water sales and other Operating revenue sources must be adequate to cover the expenses of day-to-day operation of the District. Capital projects that include infrastructure improvement, capacity development and equipment purchases are also funded using Operating Revenues with a Water Rate Structure adequate to fund a portion of the District's replacement costs for existing, aging infrastructure using annual Depreciation Expense as a guide. The Operating philosophy is critically dependent upon effective rates and user fees. Non-operating Revenues are primarily received from the sales of new water service connections called Plant Investment Fees.

The District's day-to-day operational control involves many levels of planning, forecasting and budgeting. Revenues and expenses are allocated to specific functions of the District and staff is required to comply with monthly budget and budget variance parameters. The effectiveness of this system and the development of Cost of Service based fees and rates have been instrumental in operating the District in an efficient and economical manner.

## Financial Analysis

### *Net Position*

A condensed Statements of Net Position is included as **Table A**. The District's Net Position, the difference between assets and liabilities, is one way to measure the financial health of the District. Increases or decreases in the District's Net Position are indicators of improving or deteriorating financial health. Certain consideration must be given to non-financial factors such as changes in economic conditions, population growth and decline, zoning changes, legislative changes or policy changes.

**TABLE A**  
**Condensed Statements of Net Position**

	2019	2018	Dollar Change	Total Percent Change
Current Assets	\$14,514,735	\$13,905,459	\$609,276	4.4%
Non-Current Assets	\$45,843,142	\$44,714,778	\$1,128,364	2.5%
<b>Total Assets</b>	<b>\$60,357,877</b>	<b>\$58,620,237</b>	<b>\$1,737,640</b>	<b>3.0%</b>
Current Liabilities	\$1,842,383	\$1,613,241	\$229,142	14.2%
Non-Current Liabilities	\$13,418,225	\$14,205,235	(\$787,010)	-5.5%
<b>Total Liabilities</b>	<b>\$15,260,608</b>	<b>\$15,818,476</b>	<b>(\$557,868)</b>	<b>-3.5%</b>
Invested in Capital Assets	\$30,318,443	\$28,415,947	\$1,902,496	6.7%
Restricted for Debt Service	\$436,000	\$436,000	\$0	0.0%
Unrestricted	\$14,342,826	\$13,949,814	\$393,012	2.8%
<b>Total Net Position</b>	<b>\$45,097,269</b>	<b>\$42,801,761</b>	<b>\$2,295,508</b>	<b>5.4%</b>

The analysis of the District's Statements of Net Position displays the changes in financial position of the District and the resulting Net Position.

**Total Net Position** increased by \$2,295,508 for an ending total of \$45,097,269. This marks the fourth consecutive year the District has experienced an increase of over 5% in Total Net Position. The increase is primarily due to the District's 2019 investment in capital assets.

**Total Assets** increased by \$1,737,640 from 2018.

- The increase in Total Assets occurred primarily in Non-Current Assets, which is attributable to the District's increase in capital expenditures during 2019 over the previous year.
- A 4.4% increase in Current Assets occurred primarily in cash and investment accounts. The ability of the District to increase cash reserves indicates effective water rate structure that can cover day-to-day operating expenses and also has the ability to fund capital replacement costs for existing, aging infrastructure.

**Total Liabilities** decreased by \$557,868 from 2018.

- The decrease in Total Liabilities is due to making scheduled debt service payments.

**Net Investment in Capital Assets** increased by \$1,902,496 from 2018.

- The increase is due to new subdivisions being developed within the District, to the completion of waterline upgrades, and to the completion of a major repair to a water storage tank.

*Statements of Revenues, Expenses and Change in Net Position*

The Statements of Revenues, Expenses, and Changes in Net Position provide information as to the nature and the source of the changes observed in Net Position. **Table B** is a condensed version of the Statements of Revenues, Expenses and Changes in Net Position. **Table B** shows:

- A decrease of 4.2%, or \$281,512, in Total Operating Revenues as compared to 2018.
- An increase of \$73,489 in Total Operating Expenses as compared to 2018.
- Capital Contributions of \$1,348,978 were reported for 2019 compared to \$1,487,764 in 2018.

**TABLE B**  
**Condensed Statements of Revenues, Expenses and Changes in Net Position**

	2019	2018	Dollar Change	Total Percent Change
Total Operating Revenues	\$6,406,706	\$6,688,218	(\$281,512)	-4.2%
Total Operating Expenses	\$5,449,056	\$5,375,567	\$73,489	1.4%
<b>Operating Income (Loss)</b>	<b>\$957,650</b>	<b>\$1,312,651</b>	<b>(\$355,001)</b>	<b>-27.0%</b>
Non-Operating Revenue	\$365,758	\$165,163	\$200,595	121.5%
Non-Operating Expense	\$376,878	\$280,922	\$95,956	34.2%
<b>Total Non-Operating Revenue</b>	<b>(\$11,120)</b>	<b>(\$115,759)</b>	<b>\$104,639</b>	<b>90.4%</b>
Net Income Before Contributions	\$946,530	\$1,196,892	(\$250,362)	-20.9%
Capital Contributions	\$1,348,978	\$1,487,764	(\$138,786)	-9.3%
<b>Change in Net Position</b>	<b>\$2,295,508</b>	<b>\$2,684,656</b>	<b>(\$389,148)</b>	<b>-14.5%</b>
Beginning Net Position	\$42,801,761	\$40,117,105	\$2,684,656	6.7%
Ending Net Position	\$45,097,269	\$42,801,761	\$2,295,508	5.4%

A closer examination of the Condensed Statements of Revenues, Expenses and Changes in Net Position in **Table B** reveals the following:

### **Operating Revenue and Expense**

- Operating Revenue for 2019 decreased by \$281,512 from 2018. The decrease in Water Sales Revenue is likely due to a combination of factors which include a decrease in per-capita water usage and, possibly, environmental factors. The District opted not to increase Water Rates again in 2019, which marks the third consecutive fiscal year without a rate increase.
- Operating Expense increased by \$73,489 from 2018. This slight increase, of less than 1.4%, from the previous year is due to higher repair and maintenance activity in the Distribution department, particularly as it relates to the purchase of new water meters.

### **Non-operating Revenue and Expense**

- Non-Operating Revenue for 2019 increased by \$200,595 from 2018. The increase is primarily attributable to a higher amount of interest earned on District investments. More interest revenue was earned in 2019 due to a higher balance of investments and increasing interest rates.
- Non-Operating Expense for 2019 increased by \$95,956 from 2018. The increase is due to a loss recognized on the partial disposal of a water tank that was refurbished in 2019.
- Capital Contributions decreased by \$138,786 in 2019. The decrease is due to fewer Plant Investment Fees collected in 2019 than in the previous year.

### **Net Position**

- The increase observed in Net Position for 2019 is \$2,295,508. This is due to increases in both Capital Assets and Cash and Investments, coupled with a decrease in Total Liabilities.

## Budgetary Highlights

The Schedule of Revenues and Expenditures Budget and Actual is included in the Supplementary Information. The Statement shows an overall unfavorable variance of \$39,609 as compared to the budget. Factors contributing to the unfavorable variance are:

- \$113,881 less in Gain/Loss on Disposal of Assets than budgeted.
- \$145,696 more in Investment Income than budgeted.
- \$29,450 less in Plant Investment Fees than budgeted.

The Statement also shows a favorable variance observed in nearly every Expense category, resulting in an overall favorable variance of \$12,986,124 of Revenues over Expenses.

- Over 61% of the favorable variance is Contingency and Emergency line items.
- A favorable variance of \$4,160,940 is observed in Capital Outlay as a result of delaying Capital Improvement Projects.

These amounts represent District Reserves that were not used in 2019 to fund operations.

Some of the most noteworthy variances are:

- Capital Outlay Expense displayed a favorable variance of \$4,160,940 due to the delay of Capital Projects not completed in 2019 and rescheduled for 2020:
  - WTP Effluent Pumping Motor Control
  - WTP SCADA Project
  - Administration Building Expansion/Renovation
- Wages and Benefits Expense displayed a favorable variance of \$437,524 due to a combination of:
  - The budget projection using the top of the wage scale for each District position regardless of employee position within the wage scale.
  - Budgeted positions that remain unfilled.

## **Capital Assets and Debt Activities**

At the conclusion of 2019 the District had expended \$2,497,784 on essential capital and infrastructure improvements. Some of the major improvements that were added to the system in 2019:

- 3.0 MG Tank Reconstruction and Floor Replacement
- F ½ Road Waterline Improvements
- 32 Road Emergency Water Line Replacement
- Pioneer Meadows Subdivision
- Thunder Valley Phase I Subdivision
- Continuation of Distribution Hydraulic Analysis Program

In 2020 the District's Non-Operating Budget includes \$5,407,025 in Capital Expenses. The 2020 Budget includes funds for the following Major Capital Improvement Projects:

- Administration Building Expansion/Renovation - \$1,750,000
- General Construction Waterline Upgrades - \$950,000
- Water Treatment Effluent Pumping, SCADA Integration, and NF Forwarding Building Improvements - \$2,048,000

### ***Debt Activities***

The District did not take on any new debt in 2019. Additional information concerning debt is included in Note E of the Financial Statements. The District was in compliance with Loan Covenants at the end of 2019.

## **Economic Factors and Next Year's Budget and Rates**

Many factors were considered when the District Board of Directors and Management set the 2020 Budget. In the recent five year period, the District's customer base has shown a growth rate of approximately 1% annually. The 2020 Budget represents this condition while also taking into account lower per capita water use associated with water conservation efforts and efforts to reduce operational expenses.

The District's fees and rates are routinely evaluated. A Cost of Service Rate Analysis is performed annually and water rates are adjusted accordingly each year. The Water Rate Structure is designed to adequately fund not only the day-to-day operation of the District, but also to partially fund replacement costs of major capital assets and encourage water conservation by using an inclining block structure. The District Board of Directors also instituted a System Investment Fee in 2013 to help recover replacement costs of major capital assets. This, in addition to the Water Rate Structure, significantly improved the District's financial position.

In 2020, the District's Water Usage Rates remain unchanged. Plant Investment Fees (New Taps) for Residential service (3/4 inch by 5/8 inch meter) were increased from \$7,000 to \$7,500 for serving one Residential unit.

## **Contacting the District's Manager**

This Financial Report is designed to provide our citizens, customers, investors, and creditors with the general overview of the District's finances and demonstrate the District's accountability for the money it receives. If you have any questions concerning this report or need additional information please contact the Manager of the Clifton Water District, 510 34 Road, Clifton, Colorado 81520.

Clifton Water District

STATEMENTS OF NET POSITION

December 31,

ASSETS	2019	2018
Current assets		
Cash and investments	\$ 13,297,292	\$ 12,698,065
Customer accounts receivable, less allowance of \$-0-	622,182	634,486
Sanitation District's accounts receivable	296,276	275,357
Prepaid expense	22,863	-
Inventory	276,122	297,551
Total current assets	<u>14,514,735</u>	<u>13,905,459</u>
Noncurrent assets		
Restricted cash and investments	436,000	436,000
Grand Valley Irrigation Co. stock	901,448	894,858
Capital assets	44,505,694	43,383,920
Total noncurrent assets	<u>45,843,142</u>	<u>44,714,778</u>
Total assets	<u>60,357,877</u>	<u>58,620,237</u>
LIABILITIES		
Current liabilities		
Accounts payable and accrued expenses	397,670	242,935
Due to Sanitation District	592,708	529,658
Compensated absences payable	82,979	77,910
Current portion of long-term debt	769,026	762,738
Total current liabilities	<u>1,842,383</u>	<u>1,613,241</u>
Noncurrent liabilities		
Long-term debt, less current	<u>13,418,225</u>	<u>14,205,235</u>
Total liabilities	<u>15,260,608</u>	<u>15,818,476</u>
NET POSITION		
Net investment in capital assets	30,318,443	28,415,947
Restricted for debt service	436,000	436,000
Unrestricted	14,342,826	13,949,814
Total net position	<u>\$ 45,097,269</u>	<u>\$ 42,801,761</u>

The accompanying notes are an integral part of these statements.

Clifton Water District

STATEMENTS OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION

Years ended December 31,

	2019	2018
Operating revenues		
Water sales	\$ 5,709,831	\$ 5,977,157
System investment fees	428,503	426,213
Penalties and turn fees	205,925	204,488
Tap installation and main line extension fees	9,000	27,131
Administration fees, Sanitation District	38,417	38,017
Miscellaneous operating income	15,030	15,212
Total operating revenues	<u>6,406,706</u>	<u>6,688,218</u>
Operating expenses		
Source of supply	27,566	27,566
Water treatment	1,356,421	1,596,325
Transmission and distribution	1,203,125	956,605
Depreciation expense	1,721,911	1,740,926
General and administrative	1,140,033	1,054,145
Total operating expenses	<u>5,449,056</u>	<u>5,375,567</u>
Operating income (loss)	957,650	1,312,651
Nonoperating revenues (expenses)		
Investment income	312,404	105,369
Interest expense	(268,997)	(279,839)
Lease income	11,405	13,478
Availability of service	41,949	45,316
Gain (loss) on disposal of capital assets	(107,881)	(1,083)
Miscellaneous income	-	1,000
	<u>(11,120)</u>	<u>(115,759)</u>
Net income (loss) before contributions	946,530	1,196,892
Capital contributions	1,348,978	1,487,764
Change in net position	<u>2,295,508</u>	<u>2,684,656</u>
Net position at beginning of year	<u>42,801,761</u>	<u>40,117,105</u>
Net position at end of year	<u>\$ 45,097,269</u>	<u>\$ 42,801,761</u>

The accompanying notes are an integral part of these statements.

## STATEMENTS OF CASH FLOWS

## Clifton Water

## STATEMENTS OF

	Years ended	
	2019	2018
Cash flows from operating activities		
Cash received from customers	\$ 6,383,061	\$ 6,794,248
Cash payments to suppliers	(1,618,383)	(1,726,600)
Cash payments to employees	(1,887,342)	(1,796,320)
Other cash receipts	15,030	15,212
Net cash provided by (used in) operating activities	2,892,366	3,286,540
Cash flows from capital and related financing activities		
Acquisition and construction of capital assets	(2,413,138)	(721,054)
Principal payments on notes and bonds	(762,739)	(752,737)
Interest payments on notes and bonds	(286,980)	(297,824)
Purchase of Grand Valley Irrigation CO. shares	(6,590)	-
Lease payments and miscellaneous income	11,405	14,478
Availability of service charges	41,949	45,316
Plant investment fees collected	810,550	1,094,600
Net cash provided by (used in) capital and related financing activities	(2,605,543)	(617,221)
Cash flows from investing activities		
Purchase of investments	-	(2,478,235)
Proceeds from maturities or sales of investments	225,768	493,704
Income received on investments	312,404	105,369
Net cash provided by (used in) investing activities	538,172	(1,879,162)
Increase (decrease) in cash and cash equivalents	824,995	790,157
Cash and cash equivalents at the beginning of the year	5,687,921	4,897,764
Cash and cash equivalents at the end of the year	<u>\$ 6,512,916</u>	<u>\$ 5,687,921</u>
Reconciliation of cash and cash equivalents to cash and investments:		
Cash and cash equivalents	\$ 6,512,916	\$ 5,687,921
Other investment securities	7,220,376	7,446,144
	<u>\$ 13,733,292</u>	<u>\$ 13,134,065</u>

The accompanying notes are an integral part of these statements.

District

CASH FLOWS

December 31,

	<u>2019</u>	<u>2018</u>
Reconciliation of Operating Income (Loss) to Net Cash Provided by (Used in) Operating Activities		
Operating income (loss)	\$ 957,650	\$ 1,312,651
Adjustments to reconcile operating income (loss) to net cash provided by (used in) operating activities		
Depreciation and amortization	1,721,911	1,740,926
Change in assets and liabilities		
(Increase) decrease in accounts receivable	(8,615)	121,242
(Increase) decrease in inventory	21,429	(4,228)
(Increase) decrease in prepaid expense	(22,863)	-
Increase (decrease) in accounts payable and accrued expenses	154,735	124,921
Increase (decrease) in due to Sanitation District	63,050	(4,611)
Increase (decrease) in compensated absences payable	5,069	(4,361)
Total adjustments	<u>1,934,716</u>	<u>1,973,889</u>
	Net cash provided by (used in) operating activities	
	<u>\$ 2,892,366</u>	<u>\$ 3,286,540</u>
Noncash investing and capital and related financing activities		
Unrealized gain (loss) on investments	\$ 98,307	\$ (21,823)
Lines contributed by developers and governments	538,428	393,164
Amortization of premium on debt	(17,983)	(17,985)
Book value of disposed capital assets	(107,881)	(1,083)

Clifton Water District

NOTES TO FINANCIAL STATEMENTS

December 31, 2019 and 2018

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**NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

1. History and Activity

Clifton Water District was organized to provide domestic water service to the community of Clifton and surrounding farm lands. The District is a governmental subdivision of the State of Colorado organized with all the powers of a public or quasi-municipal corporation. The Order and Decree of the District Court in and for Mesa County creating the District was entered on March 5, 1951. The District is governed by a Board of Directors consisting of five members. The members must be qualified electors of the District and are elected to staggered four year terms of office at successive biennial elections.

2. Reporting Entity

The Clifton Water District is the primary government operating as a water enterprise fund. The District has no component units.

3. Basis of Presentation – Fund Accounting

The operations of the District are accounted for as an enterprise fund. Enterprise funds are used to account for operations (a) that are financed and operated in a manner similar to business enterprises where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

4. Basis of Accounting

The District uses the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred. Operating revenues and expenses generally result from providing services in connection with the District's principal ongoing operations. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

When the District has the option to use either restricted or unrestricted net position to finance a program it is the District's policy to first apply restricted resources.

Clifton Water District

NOTES TO FINANCIAL STATEMENTS

December 31, 2019 and 2018

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**NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – CONTINUED**

**5. Government-wide Net Position**

- *Net investment in capital assets* – consist of the historical cost of capital assets less accumulated depreciation and less any debt that remains outstanding that was used to finance those assets.
- *Restricted net position* – consist of assets that are restricted by the District's creditors (for example, through debt covenants), by enabling legislation (through restrictions on shared revenues), by grantors (both federal and state), and by other contributors (those who may donate to the District).
- *Unrestricted*—all other net position is reported in this category.

**6. Budgets and Budgetary Accounting**

The annual budget is prepared and approved by the Board of Directors in accordance with the State of Colorado *Financial Management Manual* and in accordance with Colorado Revised Statutes. The District adopts an appropriation resolution for the next fiscal year before December 31. The Board of Directors may amend the appropriation resolution at any time during the year if warranted by circumstances.

The District appropriates, and may not exceed appropriations, at a total fund level. Appropriations for the year ended December 31, 2019 and 2018 were \$20,197,751 and \$17,618,044, respectively.

The budget basis of accounting used by the District differs from the generally accepted accounting principles (GAAP) basis in that outlays for acquisition of capital assets, outlays for debt retirement, and purchases of GVIC shares are included as expenditures and proceeds from debt issuance is included as other financing sources. Plant and system investment fees are included as revenues.

**7. Cash and Cash Equivalents**

For purposes of the statements of cash flows, the District considers all highly liquid investments (including restricted assets) with a maturity of three months or less when purchased to be cash and cash equivalents.

**8. Investments**

The District categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles and GASB Statement No. 72. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs.

Clifton Water District  
NOTES TO FINANCIAL STATEMENTS

December 31, 2019 and 2018

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**NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – CONTINUED**

9. Customer Accounts Receivable

The District considers customer accounts receivable to be fully collectible. The District is empowered to place a lien on real property in the case of nonpayment. Accordingly, no allowance for doubtful accounts is required.

10. Inventory

The inventory held by the District is recorded at cost using the first-in, first-out method. The inventory is used for repair and replacement of the system.

11. Capital Assets

Capital assets (property, plant and equipment) are recorded at cost, or in the case of donations, at their estimated fair value on the date donated. Cost includes the capitalization of materials and direct labor for additions made by District personnel. The District's capitalization level is \$1,000 for capital assets.

Maintenance, repairs and renewals that neither materially add to the value of the asset nor appreciably prolong its life are charged to expense as incurred. Gains or losses on disposition of property and equipment are included in income.

Depreciation is computed using the straight-line method over estimated useful lives, as follows:

	<u>Estimated Lives</u>
Buildings and plant	10 to 50 years
Equipment	3 to 30 years
Water delivery system	10 to 50 years

Plans and designs are recorded as intangible assets and are amortized over 5 years.

12. Risk Management

The District purchases general liability and property insurance through commercial insurers to provide coverage of all losses, claims and judgments.

Clifton Water District

NOTES TO FINANCIAL STATEMENTS

December 31, 2019 and 2018

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**NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – CONTINUED**

13. Compensated Absences

The District pays full-time employees with at least six months of continuous employment for accumulated annual leave upon termination. Annual leave benefits can accumulate to a maximum of 300 hours. In addition, full-time employees with six months of continuous employment can also accrued up to a maximum of 96 hours of sick leave that is paid out at 25% of the employee's hourly base rate upon termination. Non-exempt employees may also earn comp time up to a maximum of 7 hours. The District pays out any comp time accrued and unused on December 31 of each year.

14. Availability of Service Charges

As required by Colorado statute, the use of availability of service charges is restricted to meeting current debt service requirements.

15. Bond Premium

The bond premium is reported in the balance sheet as a direct addition to the face amount of the bonds payable. Amortization of the premium, which is being calculated on the straight-line basis, which approximates the interest method, is reported as a reduction of interest expense over the 10 year life of the bonds.

16. Use of Estimates

The preparation of financial statements in accordance with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

**NOTE B – CASH AND INVESTMENTS**

The Colorado Public Deposit Protection Act (PDPA) requires that all units of local government deposit cash in eligible public depositories; eligibility is determined by state regulators. Amounts on deposit in excess of federal insurance levels must be collateralized. The eligible collateral is determined by the PDPA. PDPA allows the institution to create a single collateral pool for all public funds. The pool is to be maintained by another institution or held in trust for all the uninsured public deposits as a group. The market value of the collateral must be at least equal to the aggregate uninsured deposits. Collateral in the pool is considered to be equal to depository insurance pursuant to definitions listed in GASB Statement No. 40. At December 31, 2019, the bank balance of the District's deposits was \$6,044,466, of which \$5,793,473 was not covered by federal depository insurance. The District also held \$590,381 in money market accounts which were insured by SIPC.

Clifton Water District

NOTES TO FINANCIAL STATEMENTS

December 31, 2019 and 2018

**NOTE B – CASH AND INVESTMENTS – CONTINUED**

Cash and investments carrying amount value, including level under the GASB 72 fair value hierarchy, where applicable, is as follows:

	<u>2019</u>	<u>2018</u>
Cash on hand	\$ 1,060	\$ 1,060
Cash in checking	5,921,475	5,584,522
Money markets	<u>590,381</u>	<u>102,339</u>
Total cash	6,512,916	5,687,921
 Investments		
COLOTRUST	1,118	1,094
Treasury Notes, maturities between 1 – 5 years (Level 1)	3,216,547	2,018,905
FNMA, maturities between 1 – 2 years (Level 1)	997,312	1,464,421
FHLB, maturities between 1 – 5 years (Level 1)	<u>3,005,399</u>	<u>3,961,724</u>
Total investments	<u>7,220,376</u>	<u>7,446,144</u>
Total cash and investments	13,733,292	13,134,065
Less restricted cash and investments	<u>436,000</u>	<u>436,000</u>
	<u>\$ 13,297,292</u>	<u>\$ 12,698,065</u>

Colorado statutes specify investment instruments meeting defined rating and risk criteria in which local government entities may invest. Authorized investments include obligations of the United States and certain U.S. government agency securities; certain international agency securities; general obligation and revenue bonds of U.S. local government entities; bankers' acceptances of certain banks; commercial paper; local government investment pools; written repurchase agreements collateralized by certain authorized securities; certain money market funds; and, guaranteed investment contracts. The District's investment policy follows Colorado statutes. The District's investments are registered in the name of the government.

On December 31, 2019 the District had \$1,118 of deposits in the Colorado Government Liquid Asset Trust (COLOTRUST), an investment vehicle established for local government entities in Colorado to pool surplus funds. Investments of COLOTRUST consist of U.S. Treasury bills, notes and note strips and repurchase agreements collateralized by U.S. Treasury securities. A designated custodial bank provides safekeeping and depository services to COLOTRUST in connection with the direct investment and withdrawal functions of COLOTRUST. Substantially all securities owned by COLOTRUST are held by the Federal Reserve Bank in the account maintained for the custodial bank. The custodian's internal records identify the investments owned by COLOTRUST. These pools are not required to and are not registered with the SEC. COLOTRUST's two funds are rated AAAM by Standard and Poor's, Fitch's and Moody's rating services. COLOTRUST operates like a 2a-7 external investment pool and investments in the pool are valued at \$1 net asset value (NAV) per share. The underlying investments held by Colostrust are valued at fair value.

Clifton Water District

NOTES TO FINANCIAL STATEMENTS

December 31, 2019 and 2018

**NOTE C – GRAND VALLEY IRRIGATION CO. STOCK**

As of December 31, 2019 and 2018, the District owns 1,856 and 1,845 shares of Grand Valley Irrigation Co. stock, respectively, which is recorded at the price paid when purchased. This is considered an interest in a source of supply and not an investment.

**NOTE D – CAPITAL ASSETS**

The following is a summary of changes in capital assets for the year ended December 31, 2019:

	Beginning Balance	Increases	Decreases	Ending Balance
Capital assets, not being depreciated:				
Land	\$ 749,787	\$ –	\$ –	\$ 749,787
Construction in progress	<u>570,110</u>	<u>210,420</u>	<u>119,953</u>	<u>660,577</u>
Total capital assets, not being depreciated	1,319,897	210,420	119,953	1,410,364
Capital assets, being depreciated:				
Water services system	31,243,447	2,715,250	331,858	33,626,839
Water treatment:				
Plant	31,507,028	40,714	–	31,547,742
Shop	252,215	–	–	252,215
Equipment	1,118,796	27,555	36,107	1,110,244
General:				
Buildings	500,673	–	–	500,673
Furniture and equipment	672,556	34,611	19,461	687,706
Vehicles	<u>574,127</u>	<u>42,969</u>	–	<u>617,096</u>
Total capital assets being depreciated	<u>65,868,842</u>	<u>2,861,099</u>	<u>387,426</u>	<u>68,342,515</u>
Less accumulated depreciation and amortization:				
Water services system	14,765,473	737,073	226,079	15,276,467
Water treatment:				
Plant	6,941,070	791,832	–	7,732,902
Shop	168,057	9,332	–	177,389
Equipment	584,031	92,934	36,107	640,858
General:				
Buildings	328,152	16,408	–	344,560
Furniture and equipment	509,805	40,553	17,359	532,999
Vehicles	<u>508,231</u>	<u>33,779</u>	–	<u>542,010</u>
	<u>23,804,819</u>	<u>1,721,911</u>	<u>279,545</u>	<u>25,247,185</u>
Total capital assets being depreciated, net	<u>42,064,023</u>	<u>1,139,188</u>	<u>107,881</u>	<u>43,095,330</u>
Total capital assets, net	<u>\$ 43,383,920</u>	<u>\$ 1,349,608</u>	<u>\$ 227,834</u>	<u>\$ 44,505,694</u>

Clifton Water District

NOTES TO FINANCIAL STATEMENTS

December 31, 2019 and 2018

**NOTE E – LONG-TERM DEBT**

On October 1, 2013, the District issued \$4,360,000 in water revenue refunding bonds with interest rates ranging between 2.0% and 4.0%. The bonds were issued with interest due semiannually on June 1 and December 1 of each year, commencing December 1, 2013. Principal payments are due each December 1. The bonds mature in various amounts through December 1, 2023. The bonds are collateralized by the Net Pledged Revenues of the District as defined in the agreement. The District was in compliance with all significant financial requirements as of December 31, 2019.

The District entered into a loan agreement for \$13,948,507 with an interest rate of 1.19% with the Colorado Water Resources and Power Development Authority (CWRPDA) dated May 1, 2014. The agreement calls for the CWRPDA to issue bonds with the proceeds to be used to finance a loan to the District and several other entities. Loan funds were used for the Clifton Water District Microfiltration Ultrafiltration Water Treatment Plant project. The note is collateralized by the net revenue of the District as defined in the agreement. The District is in compliance with all significant financial requirements as of December 31, 2019. The payments are due in semi-annual installments beginning August 2014 through August 2035. Payment amounts range from \$71,125 to \$527,133.

The following is a summary of long-term debt transactions of the District for the years ended December 31, 2019 and 2018:

	Balance January 1, 2019	Issues	Reductions	Balance December 31, 2019
2014 Note Payable	\$ 12,656,054	\$ -	\$ 322,739	\$ 12,333,315
2013 Water Revenue Refunding Bonds	2,225,000	-	440,000	1,785,000
2013 Bond Premium	86,919	-	17,983	68,936
	<u>\$ 14,967,973</u>	<u>\$ -</u>	<u>\$ 780,722</u>	<u>\$ 14,187,251</u>
	Balance January 1, 2018	Issues	Reductions	Balance December 31, 2018
2014 Note Payable	\$ 12,978,791	\$ -	\$ 322,737	\$ 12,656,054
2013 Water Revenue Refunding Bonds	2,655,000	-	430,000	2,225,000
2013 Bond Premium	104,904	-	17,985	86,919
	<u>\$ 15,738,695</u>	<u>\$ -</u>	<u>\$ 770,722</u>	<u>\$ 14,967,973</u>

Clifton Water District

NOTES TO FINANCIAL STATEMENTS

December 31, 2019 and 2018

**NOTE E – LONG-TERM DEBT – CONTINUED**

	<u>2019</u>	<u>2018</u>
Long-term debt, face amount	\$ 14,118,315	\$ 14,881,054
Add premium	<u>68,936</u>	<u>86,919</u>
	14,187,251	14,967,973
Less current portion	<u>769,026</u>	<u>762,738</u>
	<u>\$ 13,418,225</u>	<u>\$ 14,205,235</u>

The annual aggregate maturities for the years subsequent to December 31, 2019 are as follows:

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2020	\$ 769,026	\$ 275,130	\$ 1,044,156
2021	782,738	263,055	1,045,793
2022	809,428	242,705	1,052,133
2023	825,736	221,605	1,047,341
2024	845,707	204,905	1,050,612
2025-2029	4,316,681	935,877	5,252,558
2030-2034	4,743,283	512,305	5,255,588
2035	<u>1,025,716</u>	<u>21,911</u>	<u>1,047,627</u>
	14,118,315	2,677,493	16,795,808
Premium	<u>68,936</u>	-	<u>68,936</u>
	<u>\$ 14,187,251</u>	<u>\$ 2,677,493</u>	<u>\$ 16,864,744</u>

**NOTE F – RESTRICTED NET POSITION**

	<u>2019</u>	<u>2018</u>
Reserve requirement	\$ 436,000	\$ 436,000
Total - Restricted Net Position	<u>\$ 436,000</u>	<u>\$ 436,000</u>

**NOTE G – CAPITAL CONTRIBUTIONS**

Capital contributions consist of the following:

	<u>2019</u>	<u>2018</u>
Plant investment fees	\$ 810,550	\$ 1,094,600
Donated water lines from developers and governments	<u>538,428</u>	<u>393,164</u>
	<u>\$ 1,348,978</u>	<u>\$ 1,487,764</u>

Clifton Water District

NOTES TO FINANCIAL STATEMENTS

December 31, 2019 and 2018

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**NOTE H – RETIREMENT PLANS**

Defined Contribution Plans

The District provides retirement benefits for all of its qualified employees through the Colorado County Officials and Employees Retirement Association (CCOERA). The plan is a defined contribution plan created in accordance with Internal Revenue Code Section 401(a). In a defined contribution plan, benefits depend solely on amounts contributed to the plan plus investment earnings. Employees are able to participate with one-half (1/2) year of service. Under the plan, the District is required to contribute 3% of each participant's total compensation. The District's contributions for each employee (and interest allocated to the employee's account) are fully vested after five years continuous service. Forfeitures due to termination of an employee who is not fully vested are used to reduce the District's current period contribution requirement. All employees participating in the former plan at the start of the new plan received past service credit for all periods of employment.

For the CCOERA plan the District's total payroll for 2019 and 2018 was \$1,341,477 and \$1,266,820, respectively. The District's covered payroll for 2019 and 2018 was \$1,289,592 and \$1,237,505 and the District made the required 3% contribution for 2019 and 2018 of \$36,827 and \$35,661, respectively. Employee contributions to this plan in 2019 and 2018 were \$156,704 and \$141,069, respectively.

Section 457 Plan

The District participates in a deferred compensation plan in accordance with Internal Revenue Service Code Section 457 through CCOERA. All District employees are eligible to make contributions to the plan for up to certain amounts, dictated by the Code, of eligible gross wages.

**NOTE I – TAX, SPENDING AND DEBT LIMITATIONS**

Colorado voters passed an amendment to the State Constitution, Article X, Section 20, which has several limitations including revenue raising, spending abilities and other specific requirements of state and local governments. The amendment is complex and subject to judicial interpretation. The District believes it is in compliance with the requirements of the amendment as they have interpreted it.

**NOTE J – SUBSEQUENT EVENTS**

During 2020 there was a worldwide pandemic from the Coronavirus. It is clear that there will be potential short and long-term effects from local to global economies. It is unclear what these effects will be for the District at the date of the auditor's report.

**SUPPLEMENTARY INFORMATION**

Clifton Water District  
SCHEDULE OF REVENUES AND EXPENDITURES  
BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS)  
Year ended December 31, 2019

	Original and Final Budget 2019	Actual 2019	Variance Favorable (Unfavorable)	Actual 2018
<b>Revenues</b>				
Water sales	\$ 5,737,089	\$ 5,709,831	\$ (27,258)	\$ 5,977,157
Plant investment fees	840,000	810,550	(29,450)	1,094,600
System investment fees	422,280	428,503	6,223	426,213
Admin fees, Sanitation District	39,500	38,417	(1,083)	38,017
Investment income	166,708	312,404	145,696	105,369
Penalties and turn fees	205,620	205,925	305	204,488
Tap installation fees	1,600	-	(1,600)	-
Availability of service	47,500	41,949	(5,551)	45,316
Miscellaneous income	36,000	24,029	(11,971)	43,344
Gain/ (loss) on disposal of assets	6,000	(107,881)	(113,881)	(1,083)
Lease income	12,444	11,405	(1,039)	13,478
	<u>7,514,741</u>	<u>7,475,132</u>	<u>(39,609)</u>	<u>7,946,899</u>
<b>Expenses</b>				
Assessment of water shares and purchases	27,559	27,566	(7)	27,566
Capital outlay	6,658,724	2,497,784	4,160,940	767,515
Wages and benefits	2,327,653	1,890,129	437,524	1,789,677
GVIC shares	10,000	-	10,000	-
Distribution expense	853,602	597,425	256,177	444,302
Charles A. Strain WTP operating expenses	866,086	741,046	125,040	956,202
Office expenses	418,997	386,332	32,665	370,434
Interest expense	286,980	268,997	17,983	279,839
Bond and note principal	762,738	762,739	(1)	752,737
Contingency	7,045,244	-	7,045,244	-
Emergency and reserve	940,168	-	940,168	-
	<u>20,197,751</u>	<u>7,172,018</u>	<u>13,025,733</u>	<u>5,388,272</u>
<b>EXCESS OF REVENUE OVER (UNDER) EXPENSES</b>	<u>\$ (12,683,010)</u>	303,114	<u>\$ 12,986,124</u>	<u>\$ 2,558,627</u>
<b>Adjustment to budgetary basis:</b>				
Depreciation expense		(1,721,911)		
Plant investment fees		(810,550)		
Capital outlay (capitalized)		2,413,138		
Bond and note principal payment		762,739		
Net income (loss) before contributions		<u>\$ 946,530</u>		